

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

PERSONNEL BOARD MINTUES OF THE MEETING OF OCTOBER 19, 2012

Attending: Michael Perlmutter

Moj Khaghan Danial Associate Member
Gabriel Paez Associate Member
Rosalie Pincus Associate Member
Christopher Diaz Employee Member

Christopher Diaz Employee Member Evette Phillips Employee Member

Rafael E. Granado City Clerk

Absent:

David Alschuler

Chairperson Employee Member

Vice Chairperson

George Castell

Michael Perlmutter, Vice Chairperson, convened the Personnel Board meeting at 9:04 a.m.

ITEM 1 and 2 – Approval of Minutes – August 10, 2012 and September 5, 2012 Personnel Board Meetings.

Associate Member Pincus asked that the record be noted that she was the Acting Chairperson at the September 16, 2011 Personnel Board Meeting.

Upon motion by Associate Member Khaghan Danial, and seconded by Associate Member Pincus, the minutes of the August 10, 2012 and September 5, 2012 Personnel Board meetings were approved.

ITEM 3 - Classified Performance Evaluations - the request from Personnel Board Members for Department Directors with more than 10% or with 10 or more past due performance evaluations to appear before the Board.

City Clerk Granado informed the Board that although they do not have purview over the unclassified evaluations that Interim City Manager Brooks has asked all directors to turn in all evaluations on a timely matter whether they are classified or unclassified employees. Associate Member Paez pointed out that the Fire Department had once again appeared to be higher on the number of past due evaluations. Vice Chairperson Perlmutter stated that he was overall satisfied with the progress. City Clerk Granado informed the Board that Human Resources will continue to work with all City departments on this matter.

ITEM 4 - Open Forum Discussion.

City Clerk Granado briefly updated the Board on the City Manager position recruitment process. He informed the Board that on October 24, 2012, the Commission during a Committee of the Whole will discuss what will be the next step. They received sixty (60) applications in total and six (6) were recommended by the recruitment firm to proceed. Resumes of all candidates are available upon request; the six (6) that were identified by the recruitment firm to proceed are available on the City's website. Associate Member Pincus and Paez asked if a member of the Personnel Board would be included in the interview panel for the City Manager recruitment. City Clerk Granado explained that we will not know the direction of the Commission on this process until after the Committee of the Whole meeting.

Associate Member Khaghan Danial asked for clarification of the item regarding the City Clerk's office in the upcoming November election. City Clerk Granado explained that it does not change the work of the Clerk's office just its reporting structure.

Associate Member Khaghan Danial inquired regarding the total number of members that made-up the Personnel Board. It was explained that there are six (6) associate members and three (3) employee members. In regards to voting counts for the Personnel Board the employee member vote's count as one collective vote.

City Clerk Granado informed the Board that the City is currently recruiting for a new Human Resources Director.

With all in favor, the meeting was adjourned at 9:24 a.m.

Rafael E. Granado, City Clerk